



**Community Legal
Education Association**

Empowering Manitobans to Understand the Law



**Annual Report
2015–2016**

Community Legal Education Association (CLEA) is a registered charity that helps Manitobans learn about the law and our legal system. We have been providing our many services and programs, most of them free of charge, since 1984. Our programs help promote access to justice by fostering an understanding of our justice system. Some of our specific programs include:

- The Law Phone-In & Lawyer Referral Program: a free telephone legal information and lawyer referral service
- Publications written in plain language on a variety of legal topics (available online and in print)
- Free presentations about the law for community groups and schools
- Training courses about the law for community service providers
- An annual law conference

Last year, Law Phone-In fielded over 6,300 calls, we distributed over 9,900 publications, over 750 people attended our law presentations, Community Legal Intermediary courses, and law conference. Over 153,000 people visited our website. In total 170,000 people were served through our various services.

WORKSHOPS and PUBLIC LAW CLASSES

Speakers' Bureau

CLEA operates a Speakers' Bureau of volunteers who donate their time each year to provide legal information sessions to the community on request. We have a panel of 115 speakers, primarily lawyers, who are prepared to deliver presentations. CLEA arranged 51 speaking events for the 2015–2016 fiscal year. This includes workshops, Community Legal Intermediary Training course presentations, Law Day, Court Staff Education Days, school presentations and a Criminal Law Town Hall. In total, 794 people attended these sessions. Speakers volunteered over 251 hours, giving their legal knowledge and expertise. CLEA partnered with 12 various groups and agencies in delivering Speakers' Bureau presentations, including the Winnipeg Public Library, two schools, Winnipeg Regional Health Authority, three seniors' organizations and a community organization where we arranged a presentation for young mothers. Presentations were on 19 different topics. The most popular topics were: *Wills & Estates*, *Family Law*, *Older Adults & the Law*, *Immigration*, *Criminal Law* and *Small Claims Court*.

Thank you to presenters: Robert Arthur, Benjamin Nkana Bassi, Susan Benning, Loren Brault, Karen Burwash, Alastair Clarke, David Davis, Adeline Degner, George Derwin, Heather Dixon, Catherine Dunn, Jeff Gindin, Mary Lesley Heinrichs, Cynthia Hiebert-Simkin, David King, Cynthia Lau, Corrine Lavallee, Victoria Lehman, Chantal Lovatt, Scott Newman, Victor Olson, Dan Orlikow, Gary Robinson, Wayne Rose, Gerrit Theule, John Thullner and Tyler David Warren.

Winnipeg Public Library

CLEA partnered with the Winnipeg Public Library for the Law in the Library series. A total of 27 workshops were delivered at various branches:

Charleswood Library – *Family Law – Separation & Divorce*

Louis Riel Library – *Older Adults & the Law, Wills & Estates*

Millennium Library – *Criminal Law Town Hall, Wills & Estates*

Munroe Library – *Immigration Law*

Pembina Trail Library – *Older Adults & the Law, ABCs of First Time Home Buying, Small Claims Court, Wills & Estates, Immigration Law*

River Heights Library – *Small Claims Court, Family Law – Separation & Divorce*

St. Boniface Library – *Immigration Law (in French), Wills & Estates*

St. James Assiniboia Library – *Small Claims Court*

St. Vital Library – *Immigration Law, Wills & Estates*

Sir William Stephenson Library – *ABCs of First Time Home Buying, Older Adults & the Law, Family Law – Child Custody*

Transcona Library – *ABCs of First Time Home Buying*

West End Library – *Wills & Estates*

West Kildonan Library – *Family Law – Separation & Divorce*

Westwood Library – *Older Adults & the Law*

Windsor Park Library – *Wills & Estates*

Thank you to presenters: Victoria Lehman, Steven Hyman, Dean Szikinger, Sharon Tod, Robert Arthur, Karen Burwash, Dan Orlikow, Tyler David Warren, David Davis, John Thullner, Kelly Harrison, Lorraine Scollin, Tim Lach, Benjamin Nkana Bassi, William Pooley, Adeline Degner, Sam Malamud, David King, Mary Lesley Heinrichs and Tanis Jury.

Law Day

The annual Law Day Open House took place at the Court House at 408 York Avenue on April 19, 2015. CLEA arranged speakers for Question and Answer sessions on *Family Law* and *Law as a Career*. The Law Society's Equity Ombudsperson, Brenlee Carrington Trepel, also presented information about her program. Thank you to the presenters: Brenlee Carrington Trepel, Ed Rice and Inderjit Singh.

PUBLICATIONS

Publications Distribution



CLEA distributes many pamphlets, booklets and other plain language materials about the law. We distribute our own publications and also materials produced by other agencies and government departments such as Justice Canada, Manitoba Justice, Family Services and Labour, the Library of Parliament and Canadian Bar Association. We have an inventory of over 115 titles, including 76 CLEA titles, and 42 French or bilingual titles. The most recent additions are our *Enforcement Guide*, our revised *Welfare Guide* and several new case summaries. In 2015–2016, CLEA distributed 9,927 items to hundreds of individuals and agencies across Manitoba. This included a distribution of *Family Law* kits to 223 agencies in rural and northern Manitoba. Distributions also occurred through conferences, exhibits, and member mailings.

We would like to thank Norm Yusim, Wayne Forbes and Sandip Sett for reviewing our *Enforcement Guide*, *Family Law Frequently Asked Questions* and *Family Law Fact Sheets*.

Publishing

The Manitoba Legal Services Directory

Work on the 2016 *Manitoba Legal Services Directory* began with 162 lawyers placing 446 ads in the directory. The directory will be published in 2016–2017 with sales of the directory continuing in 2016–2017. Aside from being an excellent resource, between the ad

sales and directory sales, the directory continues to be an excellent source of revenue.

CLEA's Annual Report

Copies of the 2014–2015 *Annual Report* were distributed to members, volunteers, Members of the Legislature, Justices and Judges of the Court of Appeal, Queen's Bench and Provincial Courts, funders, Manitoba Bar Association Council members, various community and law-related agencies and throughout the community on an as-requested basis. The report continues to be a useful outreach and fundraising tool, as it presents CLEA's work in a readable format with a professional image.

WEBSITE

The update of the website is an on-going endeavour. In 2015–2016 we had over 153,000 visitors to our website and over 1,465,000 page views. This is up from 130,000 visitors and 986,000 page views in 2014–2015. We had 122,000 visitors, and over 717,000 page views in 2013–2014 and 54,000 visitors and over 222,000 page views in 2012–2013. Our website address is: www.communitylegal.mb.ca.

We are also on *Facebook* where you can find information about our up-coming presentations, events, new publications and videos.

Displays

Each year, CLEA organizes displays of materials at a variety of events. This year, CLEA hosted exhibits at the following events: 2015 Law Day Open House, CLEA's Annual General Meeting, PLEAC Conference in Montreal, Manitoba Social Sciences Teachers' Association Special Area Group Conference (SAGE), Pembina Active Living Healthy Aging Expo and CLEA's Law Conference. Although we were not able to attend, we also provided materials for Awasis Agency of Northern Manitoba's Resource Day.



LAW PHONE-IN & LAWYER REFERRAL PROGRAM

Serving Manitobans as well as callers from around the world since 1975, CLEA's Law Phone-In & Lawyer Referral Program is an essential service, providing free legal information over the telephone to anyone who needs help. Many clients rely on the service as their emergency first-response team during a legal crisis. As a unified information and referral service, our program staff assesses callers' needs, provides information and summary advice and makes referrals to lawyers and law-related agencies where appropriate.

In 2015, the Program handled 6,358 calls, bringing the grand total to over 366,000 since the service began in 1975. 55% of the callers were female, 77% originated from Winnipeg. Calls from outside Winnipeg came from 190 communities throughout Manitoba. 311 came from other provinces and territories, 45 from 18 states in the United States and 18 came from around the world, many of them via email: Afghanistan, Albania, Australia, China, England, Europe, Greece, Scotland, and the United Kingdom. The legal issues in these international calls were in the areas of Immigration Law, Family Law and Wills & Estates. Some of the callers were looking for a lawyer or for information for a matter taking place in Manitoba (estates, divorce, mobility in family law matters, varying child support).

In addition to telephone calls, the Program received 1,215 e-mails and

75 walk-in clients (even though we do not have the facilities to handle walk-in requests). Of completed calls, 39% of the calls were concerning Family Law; including divorce, separation, custody, access, grandparent access, adoption, guardianship, child support, spousal support, and various property issues. Also in this area of law, we received questions about domestic violence and protection orders and an increasing number of child protection calls. 12% of the calls were regarding Civil Law issues (including Small Claims Court). 11% of the calls dealt with Criminal Law (including Youth Law and Highway Traffic), 11% with Wills and Estates, and 7% were about Employment Law. The chart shows the breakdown of calls by topic.

Completed Program Calls by Topic:

Family	2,212	39%	Autopac	109	2%
Civil & Small Claims	697	12%	Immigration	95	2%
Wills & Estates	644	11%	Commercial	91	2%
Criminal & HTA	592	11%	Landlord & Tenant	87	2%
Other	464	8%	Debt	50	1%
Employment	407	7%	Legal Aid, Welfare, EI	47	1%
Real Estate	109	2%			

In terms of trends, the number of calls in the areas of child protection cases and medical malpractice continue to be significant. Calls on wills have also increased from 416 in 2013 to 488 in 2014 to 644 in 2015. These callers also had questions about powers of attorney and committeeship, and health care directives as well as questions about various aspects of looking after an estate. Criminal Law, Autopac, Immigration and Welfare calls also have increased in 2015.

In 2015, about 10% of our calls were from self-represented or unrepresented litigants. The majority of these were in the area of Family Law. The Family Law inquiries ranged from fairly straightforward matters like uncontested divorces to matters that involved numerous issues and spanned many months. Inquiries included questions about amending pleadings, setting aside Protection Orders, filing motion briefs, applying to vary child support, affidavits in response, attending Motions Court, applying to vary custody/access, motions for contempt, appeals to the Court of Appeal, setting case conferences, answers and motions to set aside default, starting family law proceedings, applying for guardianship, numerous questions about affidavits (format and contents), motions in emergency situations, declarations of parentage, filing answers, financial disclosure, and terminating child support.

1,262 calls resulted in referrals to one of the 129 lawyers listed with the Lawyer Referral Service. Lawyers listed on the lawyer referral panel have agreed to provide a free initial consultation of up to half-an-hour to clients referred to them.

In 2015, our records show that we received referrals from 100 different sources: various individual contacts, lawyers and law firms, MLA's, community agencies, government departments, organizations, businesses, and as a result of being listed in various publications. The majority of the calls came from Legal Aid Manitoba (including Public Interest Law Centre, the Brandon Office, the Thompson Office), Legal Help Centre, Employment Standards, The Law Society of Manitoba, the Manitoba Labour Board, Age & Opportunity and various provincial government departments, particularly those under the umbrella of Manitoba Justice, including Court Offices (Small Claims and Queen's Bench). This information is based on callers self-identifying who referred them.

Two lawyers are on staff at Law Phone-In, Jennifer Dunik and Sean Young. Office hours are Monday to Friday, 9 am to 4 pm. During the

school year, we were assisted by law students through the Pro Bono Students Canada program: Sharu Ratnajoithy (student lead), Adriel Agpalza, Zita De Sousa, Sharyne Hamm, and Rachel Wolfe. We would also like to thank Julia Ryckman and Brendan Mahatoo, University of Manitoba Program Coordinators.

We are not alone. Aside from the Lawyer Referral Service in Manitoba, there are lawyer referral services in British Columbia, Alberta, the Yukon, North West Territories, Ontario, Quebec, Nova Scotia, Prince Edward Island and Newfoundland and Labrador. There are law phone-in services in Prince Edward Island, Nova Scotia, and Newfoundland and Labrador.

The Law Phone-In & Lawyer Referral Program can be reached at (204) 943-2305 or toll-free in Manitoba, outside of Winnipeg, at 1-800-262-8800. We also have a separate number for callers who just want a referral to a lawyer: (204) 943-3602. The email address is info@communitylegal.mb.ca.

EDUCATION AND TRAINING

To keep abreast of changes in the law, the Law Phone-In Lawyers and the Executive Director are members of the Manitoba Bar Association and routinely attend Law Society and Manitoba Bar Association continuing legal education seminars. Staff members also attended various net-working events – LEAF Breakfast, 50 Year Luncheon, Community Unemployed Help Centre's AGM, MBA President's Reception and Law Society of Manitoba President's Reception.

Executive Director, Mary Troszko, attended the annual Public Legal Education Association of Canada (PLEAC) conference – *Innovation and Access to Justice* in Montreal, September 30th to October 2nd, 2015. PLEAC is a national organization whose members provide public legal education or information programs. PLEAC's annual conference always provides an opportunity to share best practices in public legal education.

LAW CONFERENCE



Jeff Gindin delivering Keynote Address at Law Conference

Community Legal Education Association's Annual Law Conference took place on Friday, February 26, 2016. There were 35 people in attendance; including teachers, students, lawyers, and service providers. Most of the participants were from Winnipeg, but there were also participants from Koostatak, Melita, Portage la Prairie, Stonewall and The Pas. The conference was held at The Union

Centre, 206 – 275 Broadway, in Winnipeg. Law Phone-In Lawyer, Sean Young, was the Master of Ceremonies. Michael Mahon, ADAG Criminal Law brought greetings on behalf of the Honourable Gord Mackintosh, Minister of Justice.

The theme of this year's conference was *Issues in Criminal Law*. The day began with a Keynote Address by Jeff Gindin of Gindin Wolson Simmonds Roitenberg. That was followed by a presentation on *Frauds & Scams* by Constable Tony Wong of the Winnipeg Police Service. The afternoon featured a presentation about *Drugs, Alcohol & Driving* by Scott Newman of Martin White Manning Newman and a presentation about *Search & Seizure* by Kathy Bueti of Bueti Wasyliw Wiebe. The day concluded with a Panel: *Diversions*, featuring Megan Bowman of Mediation Services, Jason Burnstick of

Onashowewin and The Honourable Associate Chief Judge Guy speaking about Mental Health Court.

The venue, food and handout materials were well received. The conference evaluations, as well as the individual presenter evaluations, were very positive. We would like to thank all the presenters, our MC, Sean Young, Jennifer Dunik for helping out at registration and Naleway Caterers.

INTERMEDIARY PROGRAMS and TRAINING

Community Legal Intermediary (CLI) Training Program

The CLI is a series of ten weekly, two and one-half hour workshops that train service providers about legal issues and resources in the community. Session 37 was completed in the fall of 2015 with a total of seven participants completing the program and graduating. With the volunteer help of lawyers and presenters from Small Claims Court, the Consumer Protection Office, and Mediation Services, each week involved learning about different areas of the law. Sessions included: *An Overview of the Legal System, Small Claims Court, Welfare Law, Consumer Law, Domestic Violence, Family Law, Employment Law, Criminal Law, Youth Criminal Justice, and Mediation Options*. Thank you to presenters: Lynn Ranville, Teresa Johnson, Silvana Buccini, Wayne Rose, Len Fishman, Peter Mueller, Michael Lazar, Wendy Martin White, Jasmine Schulz, and Sean Young. Thank you as well to Sean Young who introduced the speakers and made sure everything ran smoothly.



SCHOOL PROGRAMS

Criminal Code Exchange

Often teachers have asked us whether we have any old Criminal Codes they could use in their classrooms. So, we decided to start a Criminal Code exchange. The legal profession was asked to donate "old" Criminal Codes so that we could distribute them to teachers who requested them. Thank you to David Gray from Manitoba Justice – Public Prosecutions, Mr. Justice Michel Monnin of the Manitoba Court of Appeal, Manitoba Justice, Victim Services, the Legislative Counsel's Office, the Winnipeg Justice Library, Legal Aid Manitoba, the Law Society of Manitoba, and Bev Froese of Public Interest Law Centre who donated Criminal Codes. Over the three years that we have been operating the Criminal Code Exchange, 68 Criminal Codes have been distributed to teachers in Austin, Barrows, Beausejour, Dauphin, East St. Paul, Elkhorn, MacGregor, Marius, Morris, Notre Dame des Lourdes, Ohanly, Portage la Prairie, Rivers, Rosenort, Russell, St. Laurent, Stonewall, Teulon, The Pas, as well as Winnipeg.

PROJECTS IN 2015–2016

Expanding Information Resources for Unrepresented Litigants

We received funding from Justice Canada's Supporting Families Fund for fiscal year 2014–2015 and fiscal year 2015–2016. The funding allowed us to expand the *Unrepresented Litigants* section of our website by adding an on-line guide about enforcing financial and custody/access obligations, adding another 100 FAQ's dealing with *Family Law and Family Law Procedure*, translating the scripts from 7

of our narrated power points into French and formatting all 14 scripts as fact sheets available for download on our website. We distributed 223 *Family Law Kits* containing various family law publications to First Nations, RCMP, libraries, shelters, Friendship Centres, schools and community organizations in rural Manitoba. Finally, we prepared eleven checklists on procedural matters for unrepresented litigants: *Notice of Motion to Vary Custody/Access*, *Notice of Motion to Vary Support*, *Responding to Notice of Motion*, *Motion Brief*, *Scheduling Case Conferences*, *Affidavits – General Guidelines*, *Affidavits – Custody and Access*, *Affidavits – Spousal Support*, *Affidavits – Child Support*, *Preparation for Court* and *Drafting Orders*.

Families Change

Justice Education Society of British Columbia is developing *Families Change* as a national website. *Families Change* has guides to separation and divorce for kids, teens, parents and an interactive game called *Changeville*. Our role is to ensure that the section on Manitoba is accurate.

ACCESS TO JUSTICE ACTIVITIES

CLEA is committed to promoting and supporting an equitable and accessible justice system that is responsive to the needs of Manitobans. We use a variety of ways to reach this objective:

1. Community and Other Outreach

Staff members attended the Community Unemployed Help Centre's Annual General Meeting, International Women's Day celebrations at the Legislature and LEAF Manitoba's 25th Annual Persons Day Breakfast. Board and staff met with representatives from Legal Help Centre to share information and discuss programs and various ways we could collaborate on projects.

Presentations were made to the CPLED Students and to Court Staff during Court Staff Education Days.

2. Co-ordination

Co-ordination activities with other organizations are essential for planning efficient and effective programs. Each year, CLEA is asked to provide representatives to many community committees. This year, staff members participated on the following committees:

- Manitoba Bar Association Law Day Organizing Committee
- Law Society of Manitoba Stakeholders Committee
- Law Society working group on Family Law
- Law Society working group on Public Education and Information
- Joint Committee
- Family Justice Resource Centre
- Public Legal Education Association of Canada (PLEAC) – Board of Directors.

3. Advice and Consultation on Public Legal Education and Information Issues

Community groups frequently approach CLEA for advice about public legal education issues. This year we provided input to the Manitoba Courts about their new videos and website. They have included links to our website and we have provided links to theirs. We provided input about the Manitoba Law Reform Commission's proposals about statutory waiver of court fees and increasing the money limit so that small estates can be dealt with more efficiently and for less cost. We also provide information and presentations (on request) about legal issues for volunteers and boards of directors of

not-for-profit organizations as well as information on law as a career for high school students.

We continue to participate on the Law Society's Access Stakeholders Committee. The mandate of this committee is to: share ideas, information and best practices on access; learn what is already being done and identify gaps; coordinate efforts to avoid duplication and explore opportunities for partnerships.

PUBLIC LEGAL EDUCATION AWARDS

2015

On May 19, 2015, Gord Mackintosh, Minister of Justice and Attorney General presented Reeh Taylor, Q.C. with Community Legal Education Association's Advocate of Public Legal Education Award. James Allum, Minister of Education and Advanced Learning presented teachers Gerald McDowell and Debbie Wake with Community Legal Education Association's Public Legal Education Awards.



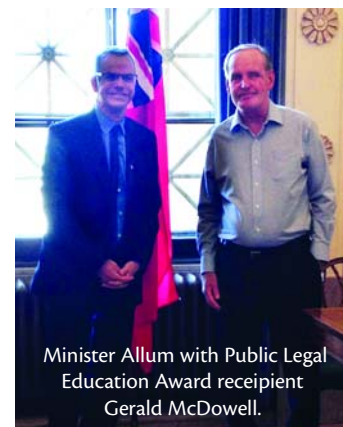
Public Legal Education Award recipient Debbie Wake.

The awards were presented at a reception held in Room 200 of the Manitoba Legislative Building.

Reeh Taylor, Q.C., one of the founding partners of the Winnipeg law firm Taylor McCaffrey, was honoured for his commitment to public legal education.

Gerald McDowell has been teaching law for over 40 years. Hundreds of students have taken his law class. Mr. McDowell uses current events to teach his students and makes the classroom relevant and alive. Debbie Wake

has been teaching law for over 15 years. Her teaching has increased her students' knowledge of the law and showed them how law can apply to them in all facets of their lives. Both Mr. McDowell and Ms. Wake inspire their students, some of who have gone on to study law or to enter other law-related professions.



Minister Allum with Public Legal Education Award recipient Gerald McDowell.

2016

Community Legal Education's Public Legal Education awards were awarded to David Matas and Diane Dwarka at a reception held at the Manitoba Legislative Building on Tuesday, February 9, 2016.

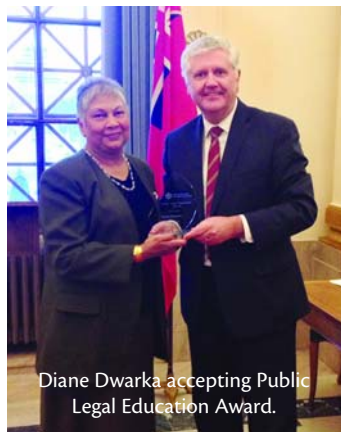
David Matas is an immigration, refugee and international human rights lawyer based in Winnipeg. He is the author of 11 books addressed to the public on legal



Amy Dhillon accepting Public Legal Education Award on behalf of David Matas.

matters. His most recent is "Why did you do that? The autobiography of a human rights advocate."

Mr. Matas has received a number of awards, including the Manitoba Bar Association Distinguished Service Award, 2008, Order of Canada, 2009, and the Distinguished Alumni Award, University of Manitoba, 2014. He won a previous award from Community Legal Education Association, the Manitoba Human Rights Achievement Award, in 1999.



Diane Dwarka accepting Public Legal Education Award.

Diane Dwarka retired as a Reference librarian from the Department of Education Library where she provided services to all Manitoba teachers. Diane was a board member of Community Legal Education Association from 1993 to 2009. She served as president twice (the only person to serve twice), 1996–1998 and 2005–2007.

Among the many awards Diane has received is the YM-YWCA Women of Distinction Award, the

Red River Distinguished Alumnus Award, the Premier's Award for Volunteerism, the B'nai Brith Human Rights Award, the ANSAR award (for public service to the Muslim community) and an eagle feather.

FUNDRAISING

Fundraising activities included sales and advertising of the *Manitoba Legal Services Directory* and the sales of publications produced in-house: *Directors' Liabilities, Beginning and Incorporating, the Small Claims Guide, Uncontested Divorce Guide, My Funeral Plan, Probate Guide* and sales of the *Youth Criminal Justice Act Teaching Kit* as well as our two mock trials: *Jack and the Beanstalk* and *Young v. Elder*.

On September 20th we held our fourth Comedy Show Fundraiser in partnership with the Gas Station Arts Centre. We hope that this will continue to be a successful fundraising initiative for us.

CLEA is a registered charity as well as being registered with the All Charities Campaign. All donations are very much appreciated.

Community Legal Education Association (Manitoba) Inc. STATEMENT OF OPERATIONS and CHANGE IN NET ASSETS Year ended March 31, 2016

REVENUE	2016 BUDGET	2016 ACTUAL	2015 ACTUAL
The Manitoba Law Foundation	\$ 110,000	\$ 110,000	\$ 111,330
Justice Canada	70,000	95,582	90,688
The Law Society of Manitoba	65,000	67,000	65,000
The Winnipeg Foundation	–	–	12,000
The Justice Education Society of BC	–	2,000	–
Project administration fees	4,500	–	–
Donations	1,500	2,909	3,117
Fundraising	10,000	3,250	6,900
Interest income	–	7	49
Memberships & Registrations	7,500	5,212	5,560
Directory Advertising	10,500	15,625	7,725
Sales	6,000	4,752	4,757
Small Business Job Credit – CRA	–	631	–
	\$ 285,000	\$ 306,968	\$ 307,126

EXPENSES	2016 BUDGET	2016 ACTUAL	2015 ACTUAL
Auditor	\$ 3,400	\$ 3,757	\$ 3,747
Bank charges	200	254	158
Board and committees	2,000	963	450
Bookkeeping	2,200	2,201	2,316
Dues and memberships	–	263	246
Equipment purchase, repair & rentals	3,000	3,402	1,801
Facilitators	320	5,231	–
Fundraising expense	2,500	–	–
Insurance	1,355	2,867	2,412
Occupancy	23,575	15,589	15,540
Postage and delivery	3,500	4,520	3,645
Professional fees	12,800	7,523	6,358
Programming (non-salary)	11,850	9,372	12,394
Project Expenses (Schedule 1)	–	168,539	181,213
Promotion	3,500	3,326	158
Salary and benefits	196,000	77,049	65,034
Staff training	3,900	2,370	2,529
Sub-contracts	300	–	167
Supplies	5,500	3,458	3,064
Telephone	7,100	1,383	–
Travel	2,000	1,591	775
Website	–	–	2,499
	285,000	313,658	304,506
Surplus of revenues over expenses	–	(6,690)	2,620
Unrestricted net assets, beginning of year		371	(2,249)
Unrestricted net assets, end of year		\$ (6,319)	\$ 371

Community Legal Education Association (Manitoba) Inc. SCHEDULE 1 – PROJECT EXPENSES Year ended March 31, 2016

PROJECT EXPENSES	2016 ACTUAL	2015 ACTUAL
Fundraising – Comedy Show	\$ 2,679	\$ 2,552
Law Conference expenses	1,181	1,836
Families Change	2,000	–
PowerPoint contract writer	–	8,561
Strategic planning	–	1,684
Website Expansion / Justice Canada Project	25,183	21,087
	31,043	35,720
LAW PHONE-IN		
Copying	–	1,000
Memberships	263	246
Occupancy	7,476	7,476
Postage and courier	8	–
Professional fees	11,298	8,054
Salary and benefits	109,749	118,778
Staff training	3,247	2,472
Telephone	5,445	7,147
Travel	10	320
	137,496	145,493
	\$ 168,539	\$ 181,213

Complete Financial Statements available upon request.

THANK YOU

Without the support of volunteers in the community, CLEA could not do its work. In the 2015–2016 fiscal year, our Board, staff, partners and volunteers have shown how they value public legal education and the work that CLEA does. We thank all of our volunteers, partners and supporters. You are the heart of our programs and success.

VOLUNTEERS

The volunteer and in-kind support provided to CLEA each year has significant program and financial value. Each year, volunteers spend hundreds of hours organizing and taking part in events or programs. In 2015–2016, the dollar value of the time spent by CLEA volunteers was over \$61,840. This figure does not include the time spent by volunteers of CLEA's Board of Directors and the lawyer panel of our Lawyer Referral Service. The value of in-kind support was \$2,200.

CLEA volunteers include lawyers and non-lawyers. They give us their help through presentations, serving on our Board of Directors or committees, office/clerk assistance, event planning and support, writing, editorial review, translating, fundraising and volunteering at Law Phone-In.

STAFF

CLEA is fortunate to have a committed and hard-working staff with over 50 years of collective experience in public legal education and information. Our staff members in 2015–2016 were:



Mary Troszko, Executive Director

Jennifer Dunik, Law Phone-In Lawyer

Sean Young, Law Phone-In Lawyer

Charlene Zagrodnik, Administrative Support (term)

We would also like to thank our bookkeeper, **Gloria Gordon**, and legal writer **Andrea Collins-Fitzpatrick**.

NICE THINGS PEOPLE HAVE SAID ABOUT US:

Speakers' Bureau, Immigration Law: "The presenter was very good and expert in this area. The information we received during the session is really very useful and informative."

Teacher teaching law for first time: "I'd like to thank you for the materials you've provided our school with, they are wonderful! The students are really getting involved in the class, and today, a student told me that the law class I'm teaching is her favorite class. It's very rewarding to hear that."

Speakers' Bureau, Small Claims: "This was an excellent session. Very informative and helpful. Presenter was extremely knowledgeable and amiable."

Speakers' Bureau, Wills & Estates: "I've been to these presentations before and this was the best! Informative and very clearly presented."

Law Phone-In & Lawyer Referral Program: "I appreciate this service. I was able to obtain the information I was seeking in a timely manner."

BOARD OF DIRECTORS

A community-based Board of Directors elected by our general membership governs CLEA. Directors are elected at the Annual General Meeting and hold office for a term of two years. The board is responsible for establishing appropriate policies for the overall management of CLEA.

The board members in 2015–2016 were:

Dean Szikinger (President) – Lawyer, Zaifman Immigration Lawyers

Geof Langen (Past President) – Acting Executive Director Federal Provincial Unit of Manitoba Health

Terence Tsoi (Vice-President) – Manager, Royal Bank

Kyle Giesbrecht (Treasurer) – Chartered Accountant

Megan Bowman (Secretary) – Restorative Action Centre Co-ordinator, Mediation Services

Randean Kopytko – Neighbourhood Immigrant Settlement Worker with Seven Oaks Neighbourhood Resource Network

Sandi Wagner – Teacher, Windsor Park Collegiate

Frank Reeves – Teacher, President River East Transcona Teachers Association

Lia Baksina – Staff Officer, Manitoba Teachers' Society

We would like to thank our core-funders: **Justice Canada**, **The Manitoba Law Foundation** and the **Law Society of Manitoba**, our project funder: **Justice Canada – Supporting Families Fund**, our project partner: **Winnipeg Public Library**, especially **Kirsten Wurmman**, who was our contact with the libraries, and our fundraising partner: **Gas Station Arts Centre**, in particular their Executive Director, **Mykola (Nick) Kowalchuk**. We are also grateful for the volunteer efforts of members of the legal profession of Manitoba, and for member fees, subscriptions and donations.



L to R: Geof Langen, Minister Allum, Debbie Wake, Reeh Taylor, Q.C., Gerald McDowell, Minister Mackintosh, Mary Troszko.

MISSION STATEMENT

CLEA is a charitable organization that provides legal information to Manitobans. We believe that legal knowledge is necessary for full and equal participation in our society.

CLEA develops programs and resources especially to work with communities where there are understood needs. These services help individuals better understand our legal system and how to resolve their legal issues.

1. Program Strategy

To meet the diverse information needs of our community, we have adopted the following objectives to help us plan our programs:

- **Individual Focus**

To provide information about the law, legal system and sources of legal assistance in response to requests.

- **Intermediaries Focus**

To provide service providers and representative groups with information about: the law, legal system, sources of legal assistance, and law reform.

2. Access to Justice Focus

To identify barriers and promote possible solutions to support a more equitable and accessible justice system that is responsive to the needs of Manitoba's diverse communities.



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Community Legal Education Association (Manitoba) Inc.

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CLEA is a not-for-profit corporation and a registered charity (118870732RR0001) and has been in existence since 1984.

NICE THINGS PEOPLE HAVE SAID ABOUT US:

Annual Law Conference: "Excellent choice for speakers." "Overall the whole conference was excellent."

Speakers' Bureau, Family Law – Divorce & Separation: "I appreciate that questions were welcomed and answered thoughtfully and knowledgeably. I feel that this class was well worth my time."

Law student: "It has been so great working with CLEA this year, and this project has significantly enriched my student experience."

Speakers' Bureau, ABCs of 1st-time home-buying: "Good information, learned lots from it. It's a great session."



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